

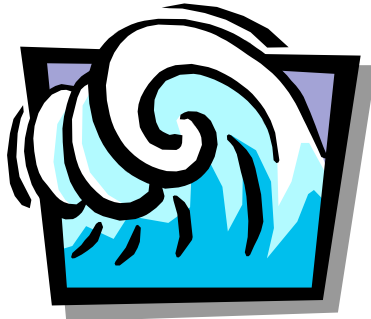


# UNIVERSITY

## ELEMENTARY SCHOOL

1613 S. University Road, Spokane Valley, WA 99206

# S.E.A.S.



Successfully Educating ALL Students

2009-2010

### Informational Calendar

School Office: 228-4650

Attendance Hotline: 228-4660

# Meet The University Staff

Many members of our staff return again this year. Some have new assignments\* and you will see some new faces\* too.

**Office:** Leanne Rainwater, Kim Thies

**Custodians:** Bill Grafmiller, Harvey O'Conner

**Kitchen:** Paula Winkler

**Nurse:** Lori Parisot

**Counselor:** Stacy Hammond

**Hearing Specialist:** Taunya Luckey

**Health/Fitness:** Kelly Parsons

**Library:** Nancy DeLaurentis, Kari Hansen

**Music:** Linda Honn

**Resource Room:** Mariann Torretta

**Speech/Language Services:** Carlene Bray

**Occupational Services:** Cheri Johnson

**School Psychologist:** Sue Morris

**Special Ed.—Self-Contained:** Joslyn Mack, Mary Beth Bertis

**Learning Support:** Trish Bainter, Vickie Dawson

**Kindergarten:** Carrie Porter\*, Katie Haak\*

**1st Grade:** Tori Hendricks, Cathy Walter\*

**1/2 Combination:** Kim Federman\*

**2nd Grade:** Carol Cleveland, Donna Perno\*

**3rd Grade:** Leah Ann Howard, Eunie Hubble

**4th Grade:** Rose Hone, Larry Beck, Linda Reineke

**5th Grade:** Joan Greiner, Deb Palfenier\*, Daneen McRae

**Principal Designee/Intern:** Tori Hendricks\*

**Principal:** Sue Lennick

**Education Assistants:** Stephanie Bell, Diane Moriarty, Becky Light, Rebecca Joyce, Barb Carlson, Lona Moore, Ardie Wisner, Gayle Johnson, Doreen Takisaki

**Supervisors:** Andrea Wilson, Ronda Cummings, Vicki Howard

# Principal's Message

*Welcome to University Elementary School's 2009-2010 year of learning and growing. We are ready for students to join us in this learning adventure.*

*Our staff is dedicated to improving learning for all students. Teachers will continue to collaborate, designing lessons to meet the needs of the individual learner, and interventions for students who might need additional support or practice. Our goal is "Successfully Educating ALL Students".*

*We look forward to partnering with you, the families of our students. Communication between school and home is vital. Please know that our doors are always open when you have questions or concerns. We also depend on your support as we ask students to practice reading, writing, and math learning targets at home. Thank you for all you do to help in this regard.*

*University PTA plans excellent activities for our learning community. We invite you to join in support of all the PTA activities and functions to come. Watch for information regarding the dates, times, and purposes for all these events.*

*University Elementary School is a great place to be. Thank you for sharing your children with us — they are the reason we love to come to school each day.*

*Sincerely,*

*Mrs. Lennick, Principal*

*Email: [slennick@cvsd.org](mailto:slennick@cvsd.org) or telephone: 228-4652*

# Mission Statement

Our mission at University Elementary School is to assist *all* students in achieving high standards of learning.

## **VISION AND GOALS**

### **Vision: Student Learning**

Educate students to make positive intellectual and social decisions

### **Goals: Student Learning**

#### **Academic**

Ensure that students are taught how to demonstrate and apply what they are learning in a meaningful, real-world context.

Use the Grade Level Expectations to identify, discuss and assess student achievement across all curriculum areas.

#### **Assessment**

Use student data from multiple sources to determine the effectiveness of curriculum, instruction and assessment practices.

Measure student achievement using a variety of common assessment tools and data.

#### **Emotional/Social**

Provide, promote and nurture a supportive learning environment for students.

Teach and model the characteristics of an effective communicator, quality worker and community contributor.

# SEPTEMBER

2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 *Ice Cream Social 4:30-6:00	3	4	5
6	7 No School Labor Day	8 <b>2009-2010 School Year Starts 9:10 AM</b>	9	10 *Late Start 10:10 AM	11 *Friday Folders	12
13	14	15	16	17 *Late Start 10:10 AM	18 *Friday Folders	19
20	21	22 *Individual Pictures *Skate Night 6:00-8:00	23	24 *Late Start 10:10 AM	25 *Friday Folders *Valleyfest "Hearts of Gold" 7:00 Parade *Popcorn/fruit snack sale	26 Valleyfest @ Mirabeau Park
27	28	29 *Back To School Night 6:30-7 K, 1, 2 7:15-7:45 3, 4, 5	30			

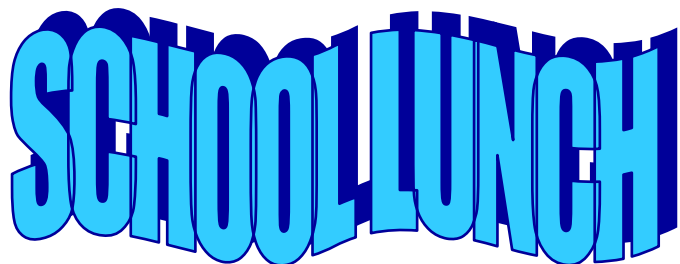
# Breakfast Program

Central Valley School District is part of a federally funded food program. Please check with the office for paperwork. Payment for lunch may be made by check or cash. No Canadian coins. Students may pay in advance.

University Elementary offers the National School Breakfast Program to their students. Breakfast is served during the school year at 8:30a.m. (9:30a.m. on Thursdays). **Breakfast is \$1.75 per meal for students.** Students who qualify for reduced price do not pay. Applications for **reduced price meals** can be picked up and filled out at school locations or online at [www.cvsd.org](http://www.cvsd.org). Adult Breakfasts are \$2.00.

The Food Service Program encourages you to pay for lunches by the week. The following are examples of a pre-pay program:

Pre-paid Lunch Prices \$ <b>2.40</b>	(Reduced)	\$ .40
1 Week (5 Days)	<b>\$12.00</b>	1 Week (5 Days) \$2.00



# School Hours

## **All-day Kindergarten & Grades 1-5**

9:10 AM—3:10 PM

Monday, Tuesday, Wednesday & Friday

10:10 AM—3:10 PM

Thursday

## **AM Kindergarten**

9:10 AM—11:40 AM

Monday, Tuesday, Wednesday & Friday

10:10 AM—12:10 PM

Thursday

## **PM Kindergarten**

12:40 PM—3:10 PM

Monday, Tuesday, Wednesday & Friday

12:40 PM—3:10 PM

Thursday

## **ARRIVAL/DISMISSAL**

For the safety of children, before school supervision begins at 8:40 a.m. No students may arrive at the school before 8:40 a.m. unless prior arrangements have been made. Students arriving after the 9:10 bell must check in at the office before going to their classroom.

# OCTOBER

2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 *Late Start 10:10 AM	2 *Friday Folders	3
4	5	6	7	8 *Late Start 10:10 AM *Friday Folders *Popcorn/fruit snacks	9 Learning Improvement Day <b>No School</b>	10
11	12	13 *McTeachers Night at McDonald's 4:30 -7:30 PM	14	15 *Late Start 10:10 AM	16 *Friday Folders	17
18	19	20	21	22 *Late Start 10:10 AM *Math Night 7:00-7:45	23 *Friday Folders  *Popcorn/fruit snacks	24
25	26	27	28 *Skate Night 6:00-8:00	29 *Late Start 10:10 AM	30 *Friday Folders *Respect Assembly 1:30 *Fall Classroom Parties 2:10-3:10	31

## Address & Telephone Number

For the safety of your child, it is very important that the school be kept informed of the home address and telephone number and/or emergency telephone number where a parent or guardian may be reached. Updates and necessary changes should be made on the student information sheet at the beginning of each school year. If there is a change during the school year, please notify the school office at 228-4650.

## Calendar

Our school year also consists of Learning Improvement Days and Conference Days. Please watch your school calendar and special notices for NO SCHOOL and EARLY RELEASE days, or visit [www.cvsd.org](http://www.cvsd.org).

## Lost and Found

Please mark student clothing and supplies for identification purposes. A “Lost and Found” area is located in the hallway by the gym. Parents are encouraged to access the “Lost and Found” regularly.

## Withdrawals and Transfers

Please inform the office as soon as you become aware of an impending school transfer. This notice will allow a reasonable amount of time to prepare the needed paperwork.

## Visitors

Parents and community members are encouraged to visit University Elementary and observe classes in progress. We make every effort to keep our students in a safe environment. All visitors **must** enter at the office and sign in to pick up an identification badge. If you are planning on visiting a classroom, please call for an appointment.

## Volunteers

University Elementary encourages parent and community volunteers. There are numerous ways of supporting your child through volunteering. Volunteering can be done in the classroom, library, office, at school functions, or by working on projects at home.

## Medication

We are **NOT** able to give your child **ANY** medication without written PHYSICIAN’S ORDERS FOR MEDICATION (INCLUDING OVER THE COUNTER MEDICATION: COUGH DROPS, ETC.) AND THE SIGNED PARENT PERMISSION FORM. Copies of this form are available in the school office. Please do not send medication in unmarked containers or baggies! We are only allowed to administer medication from the prescription bottle and with proper paperwork.

# NOVEMBER

2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 *Picture Retakes 9:10 AM	4	5 *Late Start 10:10 AM	6 *Friday Folders *Conference Slips to go home *Popcorn/fruit snacks	7
8	9	10	11 <b>Veterans Day No School</b>	12 *Late Start 10:10 AM	13 *Friday Folders	14
15	16	17 *Family Holiday Pictures *Turkey Bingo 6:30-7:30 PM	18 *Conferences Early Release 12:30	19 *Late Start *Conferences Early Release 12:30 *Skate Night 6:00-8:00PM	20 *Friday Folders *Conferences Early Release 12:30 *Popcorn/fruit snacks	21
22	23 *Conferences Early Release 12:30	24 *Conferences Early Release 12:30	25 *Conferences Early Release 12:30	26 <b>Thanksgiving Break!</b>		28
29	30					

# Dress Code

The following standards are designed to prepare students for transition to the next educational level. Principles of cleanliness and appropriate attire and appearance are necessary to establish an atmosphere conducive to successful learning. The basic responsibility for appropriate attire must rest with the student and his/her parent/guardian, and be consistent with the educational mission of the school district.

Examples of Elementary School Dress Code Policy:

- Caps or headwear must be removed upon entering the school building (except for religious observance or medical reasons).
- Apparel/accessories (e.g.: including chains, jewelry, bandanas) that can damage school property, be considered gang-related, or be used as a potential weapon, are not acceptable school attire.
- Dress that communicates the promotion of tobacco, alcohol, drugs, violence, vulgarity, profanity, or that is disparaging to gender, ethnicity, religion, or that has a sexual connotation is not acceptable school attire.
- Midriffs must be covered
- Revealing clothing is not acceptable school attire
- Shorts and skirts must be below fingertips
- Underwear shall not be visible
- Sagging pants are not acceptable school attire
- Long belts must be tucked into belt loops
- Safe footwear is required (**flip-flops are not safe footwear**)

# Inclement Weather

After a determination of road conditions has been made, the district office will notify all local radio stations. We ask you to listen to the radio station of your choice for closure information. In case of severe weather conditions, a 2-hour delay in bussing may be called. In this case, regular school hours will still be in effect. Snow closures during the school day may become necessary. Parents/guardians are advised to make arrangements to receive or transport their children or have an alternate delivery address. Early dismissal information will be broadcast on the radio during the school day. Information can also be obtained at [www.cvsd.org](http://www.cvsd.org).

# DECEMBER

2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 *Late Start 10:10 AM	4 *Friday Folders  *Popcorn/fruit snacks	5
6	7	8	9	10 *Late Start 10:10 AM	11 *Friday Folders	12
13	14	15	16	17 *Late Start 10:10 AM	18 *Friday Folders *Responsibility & Academic Assembly 1:15 *Holiday Parties 2:10-3:05 *Popcorn/fruit snacks	19
20	21	22	23	24	25	26
		<b>Winter Holiday!</b>				
27	28	29	30	31		
		<b>Winter Holiday!</b>				

# Portrait of a Central Valley Student

- ◆ Skilled, knowledgeable learner
- ◆ Effective communicator
- ◆ Self-directed learner
- ◆ Collaborative learner
- ◆ Quality worker/producer
- ◆ Complex thinker
- ◆ Community contributor

## Student Responsibilities & Rights

It is the policy of Central Valley School District No. 356 to encourage student conduct that shall promote good health, reasonable standards of behavior, effective citizenship, and a safe, positive environment for learning. Students on school grounds or in places under school jurisdiction are expected to abide by the rules which are established to achieve these objectives.

Admission to the schools of Central Valley carries with it the presumption that the student shall conduct him/herself as a responsible member of the school community. This includes the expectation that the student shall obey the law, adhere to the policies of the school district, and comply with rules and regulations implementing these policies. In addition, the student is expected to safeguard the property of the school and to respect the rights and privileges of others in the school community.

***Student Responsibilities & Rights and Rights and Authority of Teachers and Administrators can be viewed at the following website: [http://www.cvsd.org/parent\\_resources.asp](http://www.cvsd.org/parent_resources.asp)***

# JANUARY

2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Happy New Year! Winter Holiday	2
3	4 *School Resumes	5	6	7 *Late Start 10:10 AM	8 *Friday Folders  *Popcorn/fruit snacks	9
10	11	12 *Skate Night 6:00-8:00	13	14 *Late Start 10:10 AM	15 *Friday Folders	16
17	18 Martin Luther King Day No School	19	20	21 *Late Start 10:10 AM	22 *Friday Folders  *Popcorn/fruit snacks	23
24	25	26	27	28 *Late Start 10:10 AM	29 *Friday Folders	30
31						

# Policy Detail

## Elementary Level - K-5

The Central Valley "Report of Pupil Progress"/report card is an instrument for communicating the progress of each elementary student to parents/guardians/custodians, students, and staff. It is written in a concise manner that objectively and subjectively reflects academic achievement, work/study skills, school behavior and effort.

Elementary students shall be evaluated on their progress in relation to district goals and objectives using parent-teacher conferences with reporting instruments twice each year-fall and spring. Year-end reports to the parents/guardians/custodians shall be sent home without a conference, unless requested by teachers or parents/guardians/custodians.

Student achievement in Grades K-5 shall be evaluated each trimester using the following "Achievement" scale.

"Academic expectations" refers to the grading expectations for that grade level for the trimester.

4= Exceeds academic expectations

3 = Meets academic expectations

2 = Progressing toward academic expectations

1 = Meets few academic expectations

\* = Indicates area of concern

N/A = Not reported at this time

A plus (+) or minus (-) may be used after a numerical grade to indicate the relative strength or weakness of a grade.

At the request of parents/guardians/custodians, an optional "letter grade" (A, B, C, D, F) may be given to students in grades 4 and 5 for mathematics, social studies, and science rather than using the achievement scale.

# FEBRUARY

2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 *Silverwood Reading Begins	2	3	4 *Late Start 10:10 AM	5 *Friday Folders  *Popcorn/fruit snacks	6  *Applebee's Pancake Feed 8:00-10:00 AM
7	8	9	10	11 *Late Start 10:10AM *Friday Folders *Valentine's Parties 2:10-3:05 *Skate Night 6:00-8:00	12  <b>No School</b>	13
14	15  <b>Presidents' Day No School</b>	16	17	18  *Caring Assembly 11:00 AM  *Late Start	19 *Friday Folders  *Popcorn/fruit snacks	20
21	22	23	24	25  *Late Start 10:10 AM *Grades 4/5 & Mrs. Bertis Music Program 2 & 7 PM	26 *Friday Folders  *Popcorn/fruit snacks	27
28						

## Title 1/1-728 Academic Support

University Elementary has reading specialists and instructional aides who work collaboratively in the primary classrooms. Their focus is to improve the decoding, comprehension, and skills of children identified as needing assistance in reading and math.

## Special Education Services

These specialized services are available to students who qualify for assistance and/or program adaptation. Itinerant staff servicing the needs of University Elementary students include: Nurse, Communication Disorder Specialist, Resource Room, Psychologist, Physical and Occupational Therapists, and Hearing Impaired Specialists and Interpreters.

## C.S.T. (Child Study Team)

This team includes the student's classroom teacher, principal, school counselor, nurse, psychologist, and any specialist involved with the student, and the child's parent/guardian. The goal of the team is to work together to arrive at strategies which will help an at-risk child achieve optimum success at University Elementary.

## S.M.A.R.T. (Student Motivating Activities and Recreation Time)

The purpose of this program is to provide a variety of after school activities for students. Activities are being offered throughout the school year for both boys and girls. Athletic activities focus on improving sportsmanship by all participants.

## Able Learners (Gifted Program)

Central Valley School District defines the gifted and talented as pupils whose general mental development is significantly accelerated beyond that of their chronological peers, and demonstrate remarkable potential of high performance in the areas of general intellectual ability, specific academic aptitude, creative or productive thinking, and peer leadership ability.

# MARCH

2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 *Late Start 10:10 AM *Math #3 Game Nite 6:00-7:30 PM	5 *Friday Folders *Class Pictures *Conferences slips to go home *Popcorn/fruit snacks	6
7	8	9	10	11 *Late Start 10:10 AM	12 *Friday Folders  *Popcorn/fruit snacks	13
14	15	16 *Skate Night 6:00-8:00	17	18 *Late Start 10:10 AM	19 *Friday Folders *Conferences Early Release 12:30 *Bookfair *Popcorn/fruit snacks *Silverwood Ends	20
21	22 *Conferences Early Release 12:30 *Bookfair	23 *Fairness Assembly 10:00 *Conferences Early Release 12:30	24 *Conferences Early Release 12:30 *Bookfair	25 *Late Start 10:10AM *Conferences Early Release 12:30 *Bookfair	26 *Friday Folders *Conferences Early Release 12:30 *Bookfair	27
28	29	30 <b>Spring Break</b>	31			

# At University Elementary We Have Unicorn Pride Schoolwide ~ Where Character Counts!

Our discipline philosophy comes from Love and Logic and the belief that discipline is an opportunity to learn. During the first month of school and throughout the year, we will emphasize the needs for our school community to be a safe place for learning. All students will learn our school rules.

**“We do not interfere with the learning and safety of others.”**

## Character Counts Pillars

**\*October:** Respect

**\*January/February:** Caring

**\*April/May:** Trustworthiness

**\*November/December:** Responsibly

**\*March/April:** Fairness

**\*May/June:** Citizenship

# APRIL

# 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <b>Spring Break</b>	2 <b>Spring Break</b>	3
4	5	6	7	8 *Late Start 10:10 AM	9 *Friday Folders  *Popcorn/fruit snacks	10
11	12	13	14 *Skate Night 6:00-8:00	15 *Late Start 10:10 AM	16 *Friday Folders  *Popcorn/fruit snacks	17
18	19	20	21	22 *Late Start 10:10 AM	23 *Friday Folders  *Popcorn/fruit snacks	24
25	26 *Trustworthiness Assembly 10:00	27	28	29 *Late Start 10:10 AM *Grades 1/2 & Miss Mack's Music Program 2 & 7 PM	30 *Friday Folders  *Popcorn/fruit snacks	

# After-School Arrangements

It is expected that **all** after-school arrangements are made before your child arrives at school. We request that children not use the classroom or office phone to make alternate arrangements.

We understand that circumstances change and after school arrangements need to, sometimes, be modified during the school day. If that is the case please notify the office as early in the day as possible. We **cannot** guarantee messages left after **2:00** will reach your child by the end of the day. You may also leave a message on your child's teacher's voicemail, but again, we cannot guarantee messages left after **2:00** will reach your child by the end of the day.

Thank you!

# MAY

# 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 *Late Start 10:10 AM	7 *Friday Folders *Dessert w/ Daughters *Popcorn/fruit snacks	8
9	10	11	12 *Skate Night 6:00-8:00	13 *Late Start 10:10 AM	14 *Friday Folders  *Popcorn/fruit snacks	15
16	17	18	19	20 *Late Start 10:10 AM	21 *Friday Folders  *Popcorn/fruit snacks	22
23	24	25	26	27 *Late Start 10:10 AM *Friday Folders	28 <b>Snow Make-up Day If needed</b>	29
30	31 <b>Memorial Day No School</b>					

# Attendance

Students are expected to attend **all** assigned classes each day. Attendance records are kept in accordance with state Becca Bill requirements.

University Elementary School strongly discourages students from missing school. Students who are absent miss **essential** instructions. Curriculum such as math, science, health and social studies include daily “hands-on” instruction lessons which are documented in the class, and are not “on paper”. They are participation types of lesson. Consequently, during the planning for an absence, parents and students must understand that teachers cannot, in all cases, pre-teach the lessons, nor provide make-up assignments to cover all the material that will be missed. Students’ grades predictably could suffer if they are not here for those lessons.

Lesson planning, preparation, evaluation and record keeping are very time consuming. When a child is taken out of school, time demands are increased in every area to accommodate this absence.

## **Absences:**

We understand that **emergencies** do arise when absences are necessary. When this is the case, the teachers will make every reasonable attempt to reduce the impact on the student’s educational program.

Due to the new Washington State Truancy Law, the school office needs to talk to an adult concerning a child’s absence. **Please call the 24 hour Attendance Hotline (228-4660) and notify us of your child’s absence or late arrival.** This is not only for your child’s safety but each trimester we are required to report to the state the number of absences excused and unexcused.

## **Tardies:**

It is critical that students arrive promptly at 9:05 AM (10:05 AM on Thursday), that is when the bell rings, instruction begins at 9:10 AM (10:10 AM on Thursday). ***Should you call your student in tardy, please be sure to include whether or not your child needs a hot lunch ordered that day. These calls must be made prior to 9:30 a.m. for us to order their lunch.***

# JUNE

# 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 *Late Start 10:10 AM *Skate Night 6:00-8:00	4 *Friday Folders *Kick it with the Boys *Popcorn/fruit snacks	5
6	7	8	9	10 *Late Start 10:10 AM	11 *School BBQ	12
13	14 *Variety Show	15 *Variety Show	16	17 *Late Start 10:10 AM	18 <b><i>Last Day of School!</i></b>	19
20	21	22	23	24	25	26
27	28	29	30			