

**Central Valley School District
Facilities Options Committee
Work Session Summary**

May 21, 2007 • 6:30—8:30 p.m.

Present: Andrea Benson, Sharon Carlson, Brian Grytdal, Kathy Jackson, Ryan Mulligan, Shannan Skidmore, Doug Wheeler, Chris Haase, Rustin Hall, Anne Martin, Ian Robertson, Karen Toreson, Maureen Weisbeck, Harmony Reilly and Laura Visco. Facilitator: Helen Jones, Jones Consulting and Melanie Rose, Public Information Officer and liaison to the District.

Absent: Daryl Hart, Victoria Jensen, David Almeida, Tori Head, Tom Brattebo and Dan Simmons

The **topics addressed** at this meeting included:

- Follow-up items: from School Board, Q&A, leftovers
- Review draft template and instructions – Shannan Skidmore
- Begin work: look at sorted options, form into three subgroups around categories and develop action plan; identify additional action items
- Expectations for next meeting

Follow-up Items

School Board: Melanie Rose shared additional guidance for the committee received from the Board on May 14. The Board would like the committee to focus on options the district can control; if an option is ruled out identify why and send the options and rationale to the Board for their review. The School Board is in agreement about using a common template. A copy of an e-mail detailing this information was handed out.

Q&A: Committee members asked additional questions/comments about:

- Impact fees – discussion about whether impact fees option should be discarded or opportunities to influence decision within local jurisdiction further developed
- Old U-High waiver – a committee member reported that “no one from the district has contacted Senator McCaslin’s office” about this issue
- Comment from community as shared by committee member – return the former Blake Elementary to elementary use (currently housing Barker High School & Learning Center)
- Level of Service – more questions from one committee member for Dave Jackman
- Which schools will have ECEAP remaining next year? Kindergarten Center (one room shared with child care) and Progress Elementary (one room). All other ECEAP and Child Care programs will be located at old U-High in Fall 2007.

Mandatory Programs: Melanie Rose reported back on a previous committee question regarding mandatory vs. optional programs in Central Valley schools. She showed the Common School Manual, a large book (similar to a phone book) which contains all the RCWs and WACs related to requirements of schools. According to this document and to Superintendent Mike Pearson, the only optional programs offered by CVSD are child care, ECEAP and the Able Learners program. All else is mandatory. There was immediate disagreement by several committee members who questioned the mandatory status of the SPACE program, Summit School and Barker High School (alternative schools in general). Melanie said she would check on the answers to these questions and report back.

Review Draft Template

Committee members received a handout of the proposed template. Shannan Skidmore presented the research template she developed, offering the document as a starting point for committee conversation. She said that using a common template will help the committee achieve its goal of developing a well-researched, un-biased and reader-friendly report to be used by the School Board to make important decisions impacting the community. The template would be completed for each option researched, making subgroup work more efficient and increasing each group's ability to meet an aggressive deadline. The documents could then be easily combined into one larger report, eliminating the need for extensive revision as the committee compiles the final report. The committee decided to add "Families" as an Impact Indicator and delete "Service Level." With these changes, the group unanimously agreed to use the template to guide their research.

Form Subgroups and Develop Work Plan

Helen Jones directed committee members to organize into work groups around the three categories of options, as previously sorted by the committee: Political, Facilities and Educational. Each subgroup was then asked to look at the options for their category and outline a work plan for completing the "first cut" of which options remain viable and which will be eliminated. It was stressed that the School Board would like to see the written rationale for every option that is eliminated from further consideration. Each subgroup was asked to identify a leader and a recorder (may be the same person). The leader will track the progress of their group. Every member received a handout listing all the options as compiled and sorted by the committee on April 30. Members also received a blank "Work Plan" form. The subgroups formed and established Work Plans as follows:

Educational: Shannan Skidmore (lead)

The following people will complete a first draft of the template for the option(s) listed:

Shannan Skidmore - Multi-Track Schools; Year Round School
Maureen Weisbeck – Class Size [I-728]
Laura Visco – Contract-based Education vs. Alternative School
Andrea Benson – Grade-Specific Center; AM/PM Kindergarten
Ryan Mulligan – Double-shifting
Group – Review Programs (Wants vs. Needs)

Facilities: Rustin Hall (lead)

The following people will complete a first draft of the template for the option(s) listed

Rustin Hall – Professional Facilities Consultant; Current Space – Review capacity
Karen Toreson – Student Move and Remove; Kindergarten Center; Blake; Choice
Kathy Jackson – Boundaries; University Center (Old U-High)
Brian Grytdal -Portables
Chris Haase – Busing; Leasing
Vicky Jensen* - tba
David Almeida* - tba
Group – Small, short-term schools

*Absent committee members subsequently joined this subgroup. Still to be assigned: Dan Simmons and Tori Head.

Political: Anne Martin (lead)

The following people will complete a first draft of the template for the option(s) listed

Anne Martin – Bond rewrite/revise
Harmony Reilly – Change administration
Ian Robertson – Corporate Partnerships
Doug Wheeler – Consolidate school districts; Change administration
Sharon Carlson – Impact fees; CVSD/government officials
Daryl Hart* - Bond rewrite/revise
Tom Brattebo* - tba
Group – East vs. West (perception); Zero growth (housing); Misc.

*Absent committee members subsequently joined this subgroup. Still to be assigned: Dan Simmons and Tori Head.

Additional Action Items

The group decided the following actions would be taken:

- Shannan will revise template and send to Melanie, who will forward to entire committee
- Melanie will invite missing committee members to join one of the subgroups and ask that they contact the lead for their assignment
- Maureen and Andrea volunteered to review and sort the “Qualities to Preserve” ideas into categories and bring to next meeting
- Group decided the six missing committee members would be asked to review and sort the “Concerns” input into categories while also watching for hidden “Options.” Sort into existing subgroups and categories, if this makes sense. Otherwise, come up with new categories.
- Rustin has been asked to provide a Facilities Options Committee update to the Greater Spokane Valley Chamber of Commerce Board on May 23. He asked the group’s permission to provide an overview of the committee’s work, without going into detail. The committee agreed and thanked him for opening up this communication channel.

Expectations for Next Meeting

Helen reviewed the expectations for committee members at the June 4 meeting. At this meeting, every member should come prepared to share their research and template with others in their subgroup. Each person should be well underway in their identification of the pros and cons of their assigned option, as well as some of the indicators.

Helen will send out a draft June 2007 Work Plan with a proposed approach to the committee’s upcoming work.

Next Meeting: Monday, June 4 from 6:30 – 8:30 p.m. in the Board Room at the CVSD central offices, 19307 E. Cataldo.

Special Meeting: A meeting with Kevin Longworth, incoming McDonald Elementary principal, is scheduled on **Monday, June 4 from 5:30 – 6:30 p.m.** in the Board Room (just before the regularly scheduled work session). Kevin will be speaking about year-round schools and multi-track scheduling. All members of the Facilities Options Committee are invited to attend.