

**Central Valley School District
Facilities Options Committee
Convening Work Session Summary**

4:30—6:30 p.m. April 9, 2007

Present: Andrea Benson, Sharon Carlson, Tom Brattebo, Brian Grytdal, Daryl Hart, Kathy Jackson, Ryan Mulligan, Shannan Skidmore, Doug Wheeler, Chris Haase, Rustin Hall, Anne Martin, Ian Robertson, Karen Toreson and Laura Visco. Facilitator: Helen Jones, Jones Consulting and Melanie Rose, Public Information Officer and liaison to the District.

Not Present: Harmony Reilly and Dan Simmons; students and teacher not yet identified.

Committee members introduced themselves, shared a bit about their association with Central Valley and articulated their interest in serving on the committee.

The **topics addressed** at this initial work session of the CVSD Facilities Options Committee included:

- Committee member introductions
- Clarification of charge
- Review public meeting schedule and discuss/decide agenda
- Discuss information needed
- Schedule of work

Clarification of Charge

There was a brief discussion of the roles and responsibilities. Clarifications were requested from the CVSD Board of Directors on the following items:

1. Expectations for the report—number of options considered, how deeply to research the benefits and drawbacks of options, other topics to be addressed (e.g., summary of public conversations and online survey)
2. Plans for distributing the report
3. Plans for sharing the report with the public (venues and frequency/length of public sharing period)
4. Frequency and method of updates to Board of Directors—Committee meeting summaries will be provided.

The following resources were requested:

1. Funding to bring in expert/researcher on the academic impact of options
2. Web space for—
 - a. ongoing updates and meeting summaries (following delivery to the Board)
 - b. comments and questions, and responses from the district and/or committee
 - c. Results from public conversations
 - d. Results from online survey

Public Meetings

Conversations with the public are scheduled 6:30 – 8:00 p.m. Wednesday, April 11 (Bowdish), Tuesday, April 17 (McDonald) and Thursday, April 19 (Greenacres). The purpose of these conversations is to gather questions and concerns, and perspectives about how to address the issue of facilities. Committee members will be present to listen at one or two of the three meetings.

Melanie Rose was asked to prepare a brief PowerPoint presentation on the current situation within the district. This is intended to kick off the conversations. The evening sessions will be convened with introductions, review of the agenda and background information (the PowerPoint).

The balance of the evening will be spent in small group conversation to maximize the opportunity for participants to share concerns and ideas. Committee members will facilitate and record each small group conversation. The record of the conversation is to include every issue/concern and idea/option mentioned. Helen Jones will prepare an outline of the questions and suggested timeframes for each topic.

A sign-in sheet will capture the number of people present and where they reside. Question cards will be available. Responses to questions will be posted on the website. Notes from each conversation will be compiled for the committee and will also be posted to the website following the last public conversation.

An online survey will be developed and available April 12 – 25. Responses to the survey will be compiled, presented to the committee and a summary posted to the website.

Information Requested

1. List of committee members with contact information (asap)
2. November 2006 Bond survey results (asap)
3. Current online facilities survey results (available 4/26)
4. Complete listing (transcription) of all ideas generated at Community Conversations meetings
5. Ask Dave Jackman to identify highlights to be learned from a tour of 3-5 facilities
6. Industry standards – square foot per student
7. Population served
8. Bond elections and details about projects included in each
9. Future school sites owned and locations
10. Profile of each facility (building)—capacity and space available, enrollment projections, current usage levels and enrollment, programs housed, age of facility and remodels, students bussed and percentage of students attending from within the district for each facility
11. East Valley School District capacity
12. Impact of ideas/options (specific requests to be made following review of public conversations and online survey results)

Schedule

When	What	Who
4/23/07	Last public conversation	
4/25/07	Last day online survey is available	
4/27/07	Send committee members data from public conversations and online survey	Melanie
4/30/07 6:30—8:30 p.m. Location: Board Room, 19307 E. Cataldo	Facilities Options Committee Work Session— <ul style="list-style-type: none"> • Review information from public meetings and online survey. • Decide options to research • Decide facilities tour 	Committee members, facilitator and liaison
5/7/07 6:30—8:30 p.m. Location: tba	Facilities Options Committee Work Session— <ul style="list-style-type: none"> • CVSD facilities manager, guest speaker 	Committee members, facilitator and liaison
5/21/07 6:30—8:30 p.m. Location: Board Room	Facilities Options Committee Work Session	Committee members, facilitator and liaison
6/4/07 6:30—8:30 p.m. Location: Board Room	Facilities Options Committee Work Session	Committee members, facilitator and liaison
6/11/07 6:30—8:30 p.m. Location: tba	Facilities Options Committee Work Session	Committee members, facilitator and liaison
6/25/07 6:30—8:30 p.m. Location: tba	Facilities Options Committee Work Session	Committee members, facilitator and liaison
7/25/07	Report outlined and ready to write	Committee members and facilitator
	Write report	TBD
	First draft circulated to committee for review	TBD
9/21/07	Final draft of report ready for printing	TBD
10/8/07 6:30 p.m.	Present report to CVSD Board of Directors	Committee members TBD

Following the convening work session on April 9, an update was provided at the meeting of the Board of Directors.