

SIP Action Plan Outline

(One form for each goal.)

School Name: Broadway Elementary School

Date: February 17, 2004

Principal Name: Eileen Utecht

School Improvement Goal: Broadway Elementary School will continue to provide and improve the safety of the building to create a positive learning environment for students, parents, staff and community members as evidenced by a climate survey and fewer yearly incident reports by June 2006.

Rationale: Current societal trends warrant a continued focus on safety. Students perform better when they feel safe at school. Habitual negative classroom behaviors disrupt learning for the students in the classroom and do not allow students to complete assignments to meet learning expectations.

Activities: Steps to be taken. What will occur?	Who is Responsible? Who is involved? Who will provide the leadership? Who will do the work?	Timeline: When will this strategy or action begin and end?	Resources Needed: What existing and new resources will be used to accomplish the strategy?	Expected Impact: What measurable change will be seen?	Monitoring Effectiveness: For each activity, what formative evidence will be gathered to demonstrate progress?	Evidence of Continuous Improvement Process (data, narrative, surveys, self-assessment, instructional practices)
Coordinate, plan and implement a building Learning Assistance Intervention Room where students will go to complete homework, classroom assignments or gain control of their behavior in a small controlled learning environment	The building safety committee members, principal, school counselor, teachers, district behavior interventionist, district personnel office for classified staffing	By Oct 1, 2004 develop a protocol for student entry into the learning assistance intervention room October 1, 2004: open learning assistance room for students Revisit January 05 and 06 Revisit April 05 & 06	Space: stage Equipment: study corrals, desks, chairs, pencils, paper, learning materials for each grade level Staff: work within SA formula Parents/staff and volunteer involvement in the program	Behavior disruptions will be extinguished; classroom assignments will be completed in a timely manner; homework assignments will be completed in a timely manner; learning environments will be more positive for all students in a classroom; teachers will be more effective in their teaching; students will have increased time on task for learning	Climate survey for teachers and students of effected rooms Parent survey	
Continue to practice, update and train staff and students around the School Wide Behavior Plan	Principal, teachers supervisors, and all support staff Presentation to parents	Fall of each year After Winter Break After spring break	Copies of the school wide behavior plan for all students, parents and staff	Students will learn protocol for school behavior in the classroom, hallways, gym, lunch areas, playground and in assemblies decreasing the number of behavior incidents in these areas	Student behavior will be appropriate throughout the building and school grounds; climate survey of student & staff	

Continue to practice and review the school crisis plan and update the emergency kits	Principal All staff	By October 1, 2004, 2005 & 2006 - replenish all kits By November, 04,05,06 review plan with staff parents and students	School Crisis Plan Notebooks Building Emergency Kits: additional supplies that need to be replenished	Students, staff and parents will be prepared for a building emergency and/or crisis with plans for operations in place which will keep everyone safe	Practice emergency plans from the plan book with times evacuations; and practiced lock downs; yearly survey of students and staff				
			TOTAL: \$16,500						
Procedures for Evaluating Progress Toward Goal:									
Review discipline/behavior slips each year . Increase student learning with completion of daily classroom and homework assignments. Student and staff surveys at least once per year for safety concerns.									